

SPECIAL MEETING MINUTES

SCHOOL CAREER TECHNICAL PROGRAM RENOVATION PROJECT BUILDING COMMITTEE

April 11, 2013

Town Hall Conference Room L101

- I. Call to Order – The meeting was called to order at 4:05 PM.
- II. Roll Call - Members present: Dave Tatem, Chairperson, Clarke Castelle and Jay Bottalico. Others present: William Collins, Ph.D., Superintendent of Schools; Lou Jachimowicz, Chief Finance and Operations Officer; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Interview procedures – Questions and fee proposals had been distributed to the Committee via e-mail prior to the meeting. The Committee agreed by consensus that the questions were acceptable and that Mr. Baron should ask the questions of each firm to be interviewed so the Committee members could focus on the responses.
- V. Architect Interviews – The qualified firms determined to be the finalists for each project (Martin Kellogg Middle School, John Wallace Middle School, and Newington High School) were interviewed by the entire Committee with staff members present. The five firms and the individuals interviewed were Silver/Petrucelli + Associates: Bill Silver, Dean Petrucelli, and Ken Sgorbati; Perkins Eastman: Joe Costa, Fritz Morris, and Shannon Cole; Kaestle Boos Associates: Dave King, Paul Dominov, and Loren Grabinsky; Moser Pilon Nelson: Hugh Pearson and Richard Brown; and Quisenberry Arcari: Rusty Malik, Jim Healy, Kevin McFarland, and Steve Collins. All firms gave a brief presentation and answered questions from the Committee.
- VI. Discuss and Take Action on Architect Selection – Each Committee member discussed the respondents that were interviewed and stated their preference for selection. Each member felt that Quisenberry Arcari was the firm that best addressed the criteria specific to the project in that they were the only firm who directly responded to the Committee's request to tailor their presentation by focusing on the specialty areas that the Committee is looking to add to the curriculum of each school. Quisenberry Arcari made the effort to research and present what their concept of aerospace and engineering entailed (for the STEM Academy at John Wallace Middle School) and what biomedical engineering included (for the STEM Academy at Martin Kellogg Middle

School). The Committee felt that they were the only firm that expressed a clear understanding of what each project needed to focus on. Quisenberry Arcari's fee proposal of \$37,500 for each middle school was also the lowest. Although Moser Pilon Nelson and Perkins Eastman had stated a preference to have one Plan Completion Test review with the State for all three projects simultaneously, staff recommends that the design for the two middle schools be developed before starting on the High School. Mr. Castelle made a motion that the Committee recommend to the Newington Town Council that Quisenberry Arcari Architects of Farmington be selected as the project architect for the John Wallace Middle School and Martin Kellogg Middle School projects, for the fee of \$37,500 per school. Mr. Bottalico made a second to the motion. The motion passed unanimously by a vote of 3 YES to 0 NO. Mr. Bottalico then made a motion to table the recommendation on the project architect for the Newington High School project until further notice. A second to the motion was provided by Mr. Castelle. The motion passed unanimously by a vote of 3 YES to 0 NO.

VII. Any other Business Pertinent to the Committee – None.

VIII. Public Participation – None.

IX. Response to Public Participation – None.

X. Adjournment – the meeting adjourned at 7:42 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services